



## NEW JERSEY FFA ASSOCIATION

New Jersey Department of Agriculture  
Office of Food, Agriculture &  
Natural Resources Education  
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Dear 2021 State FFA Convention Delegates:

Congratulations on being chosen as a delegate for the 92nd New Jersey State FFA Convention! The role of a delegate is essential to the success of convention. During your time as a delegate, you will be responsible for making decisions that will not only impact your chapter but all of New Jersey's more than 2,400 members from 37 chapters statewide. Your role at convention is to not only contribute to the delegate process but also to showcase your leadership skills and enthusiasm for the FFA. As a delegate you serve as a role model for other members. Encourage the members in your chapter to tune into the virtual sessions and engage with state officers through the YouTube Premiere chat. Provide words of encouragement to chapter competitors as they prepare for events. Your enthusiasm and excitement are what will make this year's convention a success! I ask that you help me show the members how fun and exciting the New Jersey FFA State Convention can truly be.

The materials that are included in this packet will aid in your understanding of the delegate process, so I ask you to review them and discuss them with your advisor. In doing so you will be more informed and better able to make sound decisions at convention. You should also review the rules of parliamentary procedure. This will be crucial to your understanding of what occurs during the business sessions at convention. A summary of the motions has been enclosed for your reference.

**Please find the following items in your delegate packet. Have this available for the delegate orientation on Wednesday, May 26 at 7:00 pm via Zoom and the delegate meeting on Thursday, May 27 at 1:00 pm via Zoom. See you then!**

### 2021 State Convention Delegate Checklist

- \_\_\_\_\_ Introductory Delegate letter
- \_\_\_\_\_ Schedule for Delegates
- \_\_\_\_\_ Chapter Committee Assignments
- \_\_\_\_\_ Proposals
- \_\_\_\_\_ Useful Information for Delegate Business Session
- \_\_\_\_\_ Summary of Motions

### **Also Bring:**

- \_\_\_\_\_ Notebook
- \_\_\_\_\_ Pens and Pencils
- \_\_\_\_\_ FFA Manual
- \_\_\_\_\_ Calendar to mark important dates

Please review the enclosed material carefully. We encourage you to bring discussion to the delegate business meeting during the convention. If you have any questions, contact Mrs. Kristianne Goodenough, State FFA Specialist, at 609-475-5102 or me at [taliajo@gmail.com](mailto:taliajo@gmail.com). The 2020-2021 New Jersey State FFA Officers look forward to your attendance and participation!

Sincerely,

Talia Priore  
2020-21 New Jersey State FFA President

## **2021 DELEGATE SCHEDULE**

### **Wednesday, May 26, 2021**

**First Session:**                   **4:00 pm** – via YouTube  
Keynote Speaker: Artha Jonassaint  
Blue Jackets Bright Futures Presentation  
FFA Scholarship Presentations

**Delegate Orientation:**       **7:00 pm** – via Zoom  
<http://bit.ly/DelegateOrientation>  
Meeting ID: 956 0137 6911  
Passcode: 394716

### **Thursday, May 27, 2021**

**Committee Meetings: 10:00 am**  
<http://bit.ly/21CommitteeMeetings>  
Meeting ID: 916 2035 4716  
Passcode: 323693

- **Constitution, Bylaws and POA**  
Elizabeth Stenard, State FFA Treasurer
- **CDE Review and Evaluation**  
Abigail Goodenough, State FFA Vice President
- **Membership and Chapter Relations**  
Jacob Dotson, State FFA Parliamentarian
- **State Leadership Activities**  
Kayleen Kollasch, State FFA Reporter
- **State Convention Evaluation**  
Katelyn Duell, State FFA Sentinel
- **State FFA Applications**  
Talia Priore, State FFA President
- **Hort Expo Review and Evaluation**  
Alexis Hutson, State FFA Secretary

**Delegate Business Session**   **1:00 pm** – via Zoom  
including Committee Reports and  
Nomination of 2021-22 State FFA Officer Team  
<http://bit.ly/DelegateBusinessSession>  
Meeting ID: 925 4383 4699  
Passcode: 787098

**Second Session:**           **4:00 pm** – via YouTube  
Convention Event Awards

**Friday, May 28, 2021**

**CDE Awards  
Ceremony**

**10:00 am** – via YouTube  
Career Development Event Awards

**Third Session:**

**7:30 pm** – via YouTube  
Keynote Address: Breanna Holbert  
NJ FFA Association Annual Report  
Honorary Garden State FFA Degree Ceremony

**Fourth Session:**

**8:30 am** – via YouTube  
Chapter Evaluation Awards  
Distinguished Service Awards  
State Proficiency Award Presentations  
Garden State Degree Ceremony  
Installation of 2021-2022 State FFA Officers

## Committee Assignments

<b>Chapter</b>	<b>Region</b>	<b>Delegate #1</b>	<b>Delegate #2</b>
Allentown	Central	D	F
Bankbridge Regional	Southern	F	G
BCIT- West Vet	Central	A	F
Belvidere	Northern	C	E
Bergen County Academies	Northern	B	C
Bergen Tech Paramus	Northern	A	B
Buena Regional	Southern	C	D
Camden Penn Tech	Southern	A	E
Camden Tech East	Southern	F	G
Cape May County Tech	Southern	A	B
Cumberland Regional	Southern	B	D
Delsea Regional	Southern	F	G
Essex County VTS Agriscience	Northern	C	D
Freehold	Central	B	D
High Tech	Northern	B	F
Hunterdon County ESEA	Northern	B	D
Hunterdon County PolyTech	Northern	B	E
MCTS Sypek Center	Central	A	E
Middlesex East Brunswick	Central	B	G
Middlesex Piscataway	Central	C	E
Monmouth County	Central	D	G
Montague Township Middle	Northern	F	C
Newton	Northern	C	G
North Warren	Northern	A	E
Northern Burlington	Central	C	G
Northern Burlington Middle	Central	E	F
Pemberton Township	Central	A	E
Penns Grove	Southern	A	C
Phillipsburg	Northern	C	G
Salem Tech	Southern	C	D
Somerset	Northern	E	G
South Hunterdon	Northern	B	E
South Hunterdon Middle	Northern	A	F
Sussex County	Northern	D	G
Union County	Northern	D	G
Warren Hills	Northern	A	D
Woodstown	Southern	B	F

### KEY TO COMMITTEES:

- A. CONSTITUTION, BYLAWS & PROGRAM OF ACTIVITIES**
- B. CAREER DEVELOPMENT EVENT REVIEW & EVALUATION**
- C. STATE APPLICATIONS**
- D. STATE LEADERSHIP ACTIVITIES**
- E. STATE CONVENTION EVALUATION**
- F. MEMBERSHIP & CHAPTER RELATIONS**
- G. HORTICULTURAL EXPOSITION REVIEW & EVALUATION**

## **Preview of Proposals**

### **Membership Fee Proposals:**

1. New Jersey FFA Association: No fee increases to Program Affiliation
2. New Jersey FFA Association: Creation of Middle School Flat Fee

# **Proposals**

## **1. No Program Affiliation Fee Increase – New Jersey FFA Association**

There are no changes to the fee structure for the 2021-2022 year. However, the Basic Affiliation and Blue Supplemental Packages will be amended to include “and 212 Conference” as follows:

### **Basic Affiliation.**

At this level of affiliation, each program will receive the following curriculum and services:

- 20 Official FFA Manuals (*Please contact the Office by September 1 if you would like Spanish FFA Manuals*)
- New Horizons magazine subscription for entire program enrollment
- Up to a \$140 discount on Leadership Experience and Development Leadership **and 212 Conference** resources
- Subscription to the Agricultural Education Tracker (AET) online record book system and financial literacy curriculum resources
- New Jersey FFA Association leadership and career resources

**BLUE supplemental package:** At this level of affiliation, each program will receive the following:

- All benefits of Basic Affiliation, PLUS
  - Up to a \$1500 discount on Career Development Assessments (CDEs) (except Floral Design)
  - Up to a \$320 discount on State FFA Convention Leadership resources
  - Up a \$140 discount on additional Leadership Experience and Development Leadership **and 212 Conference** resources

**STATE FFA EXECUTIVE BOARD RECOMMENDATION:** It is recommended that the delegates vote in favor of this proposal.

## **2. Creation of Middle School Flat Fee – New Jersey FFA Association**

**PROPOSED:** To include the Middle School Flat Fee Program of \$300 with New Jersey Program Affiliation and to replace current middle school chapter options.

**RATIONALE FOR CHANGE:** The middle school flat fee program allows all students who are enrolled in a grades 7-8 agricultural education programs to be eligible for the benefits and opportunities of FFA, as part of the total program delivery. Instead of paying membership dues for each member, middle school chapters will pay a flat fee for all students enrolled in their agricultural education program. Benefits to a flat fee include: no more collecting money from students; FFA is an integral part of agricultural education; easy to budget; students accidentally left off the roster can be easily added anytime; and all the benefits listed below.

- New Horizon magazine subscription for entire program enrollment
- Subscription to the Agricultural Education Tracker (AET) online record book system and financial literacy curriculum resources
- New Jersey FFA Association leadership and career resources

**STATE FFA EXECUTIVE BOARD RECOMMENDATION:**

It is recommended that the delegates vote in favor of this proposal.



## ***Useful Information for the Delegate Business Session***

### ***The Meaning of "Motion"***

The primary purpose of the delegate business session is for the delegates to make decisions. To begin the process of making any decision, a member offers a proposal by "making a motion." A **motion** is a formal proposal by a member, in a meeting, that the group take a certain action.

### **How a motion gets before a group**

#### **How to make a main motion**

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State "**I move that . . .**" or "**I move to . . .**" and then clearly describe the proposal. It is important to say precisely what the words of the motion are to be. The group votes on exact language, not a vague idea.

#### **How to second a motion**

Once a member makes a main motion, it must be seconded to be considered by the group. This shows that at least two members want the motion considered. If there is no second, the motion dies and is not put before the group for discussion.

1. Raise your delegate card.
2. Be recognized by the chair.
3. State your name and chapter.
4. State "**I second the motion**" or "**Second**"

### **Some other motions you may hear in the delegate business session**

#### **Amendments**

Amendments are used to modify the wording, and within limits, the meaning of the motion on the floor. Amendments should say exactly where the change is to be made and precisely what words to use. To make this motion, you would state "**I move to amend the main motion by . . .**" and then you would identify what you want to do. This action can include adding words, striking out words or adding and striking out words. An amendment may not change the original intent of the motion. The vote on the amendment *does not* decide whether the motion will be adopted, only whether the wording in the motion will be changed. After an amendment is adopted, the motion as amended can be further debated. If an amendment is adopted, a vote will be taken on the main motion as amended. Only if the motion as amended passes will the group decide to do what was proposed.



## Previous Question

The adoption of previous question immediately closes debate and also prevents the making of any amendments. It may be made at any time while a debatable amendment is on the floor. Since it limits a member's rights, the motion for previous question requires a two-thirds vote. It is not debatable. The proper wording to close debate and immediately vote on the motion on the floor is to say, **"I move the previous question."** If previous question passes, the main motion will get voted on immediately. If previous question fails, discussion may continue on the main motion before voting on it.

## Division of the House

When you, as a delegate, reasonably doubt the result of a voice vote, you have the right to demand that the vote be re-taken as a counted vote, by calling division of the house. Immediately following the vote and prior to the next action of the chair, you would call out **"Division of the house."** No second is needed and once called the chair proceeds to give directions for a counted vote.

## Voting

### Majority

A **majority vote** is normally required to adopt a motion or to elect office. It is defined as "one more than half of the votes cast by persons legally entitled to vote." The result of a majority vote is decided through a voice vote.

### Two-thirds

A two-thirds vote is required in particular circumstances, most notably to suspend the rules or to limit, extend, or close debate. It is defined as "at least two-thirds of the votes cast by persons legally entitled to vote." Whenever a two-thirds vote is required to pass a motion, the chair will take a standing vote.



## Summary of Motions

<b>TABLE OF MOTIONS</b>						
	<b>Interrupt?</b>	<b>Second?</b>	<b>Debate?</b>	<b>Amend?</b>	<b>Vote?</b>	<b>Reconsider?</b>
<b>PRIVILEGED MOTIONS</b>						
Fix the Time to Which to Adjourn	No	Yes	No	Yes	Maj	Yes
Adjourn	No	Yes	No	No	Maj	No
Recess (12)	No	Yes	No	Yes	Maj	No
Raise a Question of Privilege	Yes	No	No	No	(1)	No
Call for the Orders of the Day	Yes	No	No	No	(15)*	No
<b>SUBSIDIARY MOTIONS</b>						
Lay on the Table	No	Yes	No	No	Maj	(3)*
Previous Question	No	Yes	No	No	2/3	Yes
Limit or Extend Limits of Debate (12)	No	Yes	No	Yes	2/3	Yes
Postpone to a Certain Time (or Definitely) (12)	No	Yes	Yes	Yes	Maj	Yes
Commit or Refer (12)	No	Yes	Yes	Yes	Maj	Yes
Amend (12)	No	Yes	(5)	Yes	Maj	Yes
Postpone Indefinitely (12)	No	Yes	Yes (16)	No	Maj	(4)
<b>MAIN MOTIONS</b>						
Main Motion	No	Yes	Yes	Yes	Maj	Yes
<b>INCIDENTAL MOTIONS (11)</b>						
Suspend the Rules	No	Yes	No	No	(9)*	No
Withdraw a Motion	*	*	No	No	Maj (13)*	(3)
Objection to the Consideration of a Question (10)	Yes	No	No	No	2/3 Neg.	(3)
Point of Order	Yes	No	No*	No	(1)*	No
Parliamentary Inquiry	Yes	No	No	No	(1)	No
Appeal	Yes	Yes	Yes*	No	(7)	Yes
Request for Information	Yes	No	No	No	(1)	No
Division of the Assembly	Yes	No	No	No	(14)	No
Division of a Question	No	Yes	No	Yes	Maj	No
<b>MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY (8)</b>						
Reconsider* (2)	No*	Yes	(5) (16)	No	Maj	No
Rescind	No	Yes	Yes (16)	Yes	(6)	(3)
Take from the Table	No	Yes	No	No	Maj	No
Discharge a Committee	No	Yes	Yes (16)*	Yes	(6)	(3)
Amend Something Previously Adopted	No	Yes	Yes (16)	Yes	(6)	(3)